

be able to help transport children only with Early Beginnings staff also in the vehicle. Prior to any field trip, parents will receive a permission slip that must be signed and returned for insurance purposes. Volunteer drivers will be asked to provide the school with a certificate of insurance and valid driver's license. Field trips are usually reserved for potty-trained children. If your child is not fully potty trained and you would like him/her to participate, you would be required to come.

## **POSITIVE DISCIPLINE**

The Early Beginnings approach emphasizes the need to encourage the children to create his or her self-discipline through observation of role models, both peers and adults. This is established through the teacher's education in positive discipline and re-directing in a manner that encourages positive communication with the child. Rather than disciplining a child on what "not" to do, we encourage through communication that our children can learn from their mistakes by role modeling from each other what "to do". An example may be when a child is running indoors we sensitively but firmly interrupt them and say "I need you to walk when we are inside" instead of "Don't run". This will in time enable the child to learn and know their limits and follow rules for safety reasons. Sometimes a child may be having a difficult day and start misbehaving. In this case we give them space and try to understand why they are behaving a certain way. We give them reflection time. They sit near the teacher or away from the other children depending on the situation. We also use natural and logical consequences for misbehavior. If a child is throwing blocks, he/she loses the privilege of playing with them. We set limits and boundaries with their safety in mind.

When a child faces a problem with another child, we stand near and observe to first let the children talk through their problem and come to a solution. We encourage them to use their words. If we feel they need help, we will intervene.

No corporal punishment is used or incorporated into the values of Early Beginnings. We feel as professional individuals that there are numerous ways and alternatives available to help a child in making better choices that are socially acceptable. If communicated appropriately, the behavior becomes a developmentally appropriate expectation and is a learning experience for everyone.

If the situation arises where the child's needs are not being met by the school, it is in the best interest of the child for the school and parents to hold a conference on the necessary changes needing to take place. This process is best accomplished by the teacher, parents, and administration observing and consulting with one another for the best solution. Early Beginnings reserves the right to terminate a child's enrollment if we feel it is in the best interest of the children.

## **TUITION**

Tuition is due weekly, biweekly, or every four weeks. See Director to set up your payment plan. There will be a late charge for all payments made after noon on the Tuesday of your preferred payment week. See Director for current late fee amount. If